

Shreveport Baptist Temple Preschool

Employment Application

Personal Information: Please Print

Date: _____

Name: _____ SSN _____ - _____ - _____
(Last) (First) (Middle)

Home Address: _____
(Street Number) (Street Name) (City) (State) (Zip code)

Home Phone: _____ Cellphone: _____

Email Address: _____

Driver's License #: _____ State issued: _____

Are you 18 years of age or older? Y / N

Education:

High school: _____ Year Graduated: _____

College: _____ Year Graduated: _____ Major: _____

Graduate School: _____ Year Graduated: _____ Major: _____

Other: _____ Year Graduated: _____ Major: _____

Personal References:

List 3 persons who have first-hand knowledge of your character, personality, Christian life training and experience.

Name: _____ Occupation: _____

Address: _____

Phone #: _____ Relationship to you: _____

Name: _____ Occupation: _____

Address: _____

Phone #: _____ Relationship to you: _____

Name: _____ Occupation: _____

Address: _____

Phone #: _____ Relationship to you: _____

Spiritual Information:

Name of Church Membership: _____

Special Ministries you are involved in your church: _____

Personal Testimony of Salvation: _____

Employment Information:

Please list employment with current/most recent employer. May we contact past/present employers: Y / N

Date Employed (Yr. / Mo.)	Employer	Position	Salary
From:	Name:		
To:	Number:		
From:	Name:		
To:	Number:		
From:	Name:		
To:	Number:		

Please Read Carefully:

All Employees:

2. Must have accessible transportation and/or a reliable way to arrive at work as scheduled.
3. Must be willing to participate in any training programs requested.
4. CPR and Fingerprints are prerequisites for employment at Shreveport Baptist Temple Preschool.
4. I agree and understand that Shreveport Baptist Temple Preschool may investigate or seek information concerning my background and/or previous employment, whether of record or not. I further agree and understand if employed Shreveport Baptist Temple Preschool may at any time seek information from whatever source which in its discretion it deems relevant to my employment. Accordingly, I hereby authorize the previous employers and references listed in my application, related personnel, or any other source contacted by Shreveport Baptist Temple Preschool to give Shreveport Baptist Temple Preschool any and all information concerning my previous employment, or any other information they may have, personal or otherwise. I hereby release Shreveport Baptist Temple Preschool, any previous employers, related personnel, and any other persons or entities whatsoever involved in such an investigation or inquiry from all liability of any kind, including any damages on account of the furnishing of such information.
5. I hereby certify that all the facts set forth in this employment application are true to the best of my knowledge, and I agree and understand that any misrepresentation of information or failure to disclose information during the employment application process may disqualify me from further consideration for employment, and if employed, may subject me to dismissal. I understand that in connection with my application, there will be an inquiry into my background. The results of this examination may affect my employment.

Applicant Signature: _____ Date Signed: _____

AUTHORIZATION AND RELEASE FOR CRIMINAL AND CIVIL RECORDS CHECK

I hereby request the _____ Police Department to release any information pertaining to any record of convictions contained in its files or in any criminal or civil file maintained on me whether local, state, or national. I hereby release said Police Department from any and all liability resulting from such disclosure. I understand that a criminal records check may also be obtained by a screening service.

Signature

Printed Name

Print Maiden Name (if applicable)

Print all Aliases

Current Address

Date of Birth

Place of Birth

Social Security Number

